

Office of the Mayor

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TO: Board of Public Works and Safety

FROM: Mayor John Dennis

DATE: January 5, 2016

SUBJECT: PETER GRAY – CONTROLLER

For informational purposes, Peter Gray's employment status changed from *temporary* during November 9, 2015 through December 31, 2015 to *regular full-time* effective January 1, 2016 as my appointed Controller. His new biweekly salary is \$2,942.31.

Mr. Gray is entitled to all benefits associated with regular full-time employment with the City. In addition, pursuant to the City Personnel Manual, I have also authorized two weeks of vacation leave for Mr. Gray to use during 2016, his first year of employment.